

# HOW TO INPUT NEXT YEAR'S COURSES IN STUDENT CONNECT

<b>STEP 1</b>	On computer: Login to <b>Student Connect</b> On phone: go to your App store and download <b>Q Student Connection</b> then login
<b>STEP 2</b>	Click on the line: <b>Norco High (T) 2024-2025</b>
<b>STEP 3</b>	Click on <b>Requests</b> button <i>(located on the upper left side of screen)</i>
<b>STEP 4</b>	Click on the <b>Add Requests</b> button <i>(located on the lower right side of screen)</i>
<b>STEP 5</b>	To the right of "Select Course to Add," click in the <b>Search</b> box <i>(located at the upper left side of screen)</i>
<b>STEP 6</b>	Type in the <b><u>Course Code #s</u></b> from the Course Selection/Electives Sheets that correspond to your grade level for the 24-25 school year. <i>(Do not type in the course title as you may enter in the wrong level. Type only the course #s from your sheets.)</i>
<b>STEP 7</b>	Click on the course, and then click on the <b>Add Selected Course</b> button
<b>STEP 8</b>	Repeat Steps 5-7 eleven more times to enter all of your courses. You must enter 2 course code #s for each subject you take. 6 periods = 12 different course #s <i>(Ex. 911001/2 – type in 911001 for LA 1A and 911002 for LA 1B)</i>
<b>STEP 9</b>	When done, make sure you have selected 12 different course code #s. <i>(2 for each class you take)</i>
<b>STEP 10</b>	Click on <b>Submit</b> <i>(located at the top left of screen)</i>

**\*\* DELETE COURSE(S):** *If you make a mistake or change your mind on a course you selected, you can still make changes. On the screen in the upper box, you will see a list of all of your course selections. To delete a course in that box, click on the **X** located to the left of the course. Then repeat Steps 5-7 above to add your new course. If you have already clicked on SUBMIT, repeat Steps 1-10.*